

## KSDE Private/Homeschool Registration Forms

The state of Kansas requires all students who homeschool to be registered through the state by age 7. Please fill out the form and print 2 copies of the confirmation, one for yourself and one for Haven Academy of Salina. Here are some step-by-step instructions to help you fill out the form.

**Step 1:** Go to [https://apps.ksde.org/naps\\_form/default.aspx](https://apps.ksde.org/naps_form/default.aspx)

**Non-Accredited Private School Registration**

\* Indicates a required field.  
Please select whether you are updating information for an existing school or adding a new school.

Registration Type:*	<input checked="" type="radio"/> New <input type="radio"/> Update <input type="radio"/> Inactive
Starting School Year:*	2022
Nonaccredited PRIVATE School Name:*	Haven Academy of Salina
Street Address:*	1915 S. Ohio St. #133
City:*	Salina
State:*	KANSAS
County:*	Saline
Zip:*	67401
Phone (including area code):	
Email:	
Confirm Email:	

**Step 2:** Fill out the registration information. Put “new” for registration type. School mailing address is 1915 S. Ohio St. #133 Salina, KS 67401.

**OFFICIAL CUSTODIAN OF RECORDS INFORMATION**

\* Indicates a required field.

Name of Private School Official Custodian of Record:*	Haven Academy of Salina
Street Address:*	1915 S. Ohio St. #133
City:*	Salina
State:*	KANSAS
County:*	Saline
Zip:*	67401
Phone (including area code):	
Email:	
Confirm Email:	
Custodian of Records is also the Parent/Guardian?	<input type="checkbox"/>

**Step 3:** Fill out “Custodian of Records” information. This is “Haven Academy of Salina” and mailing address.

**ADDITIONAL INFORMATION FOR HOME SCHOOLS ONLY:** If parent/guardian differs from Custodian of Record, please complete the following information:

\* Indicates a required field.

Parent/Guardian Name:*	
Street Address:*	
City:*	
State:*	Please Select a State
County:*	Please Select a County
Zip:*	
Phone (including area code):	
Email:	
Confirm Email:	

Submit Cancel

**Step 4:** Fill out your personal information. If this part is skipped it will not be official through the state of Kansas.

**Step 5:** Submit!

**Registration Form Successfully Submitted**

Your registration has been submitted successfully. Please save a copy of the registration for your records.

[Print Copy of Registration](#) [Send Confirmation To School Email](#) [Send Confirmation To Official Custodian Email](#) [Send Confirmation To Parent/Guardian Email](#)

**Confirmation #94867**

Non-Accredited Private School Registration

Registration Type:	New
Starting School Year:	2022
School Name:	Haven Academy of Salina
Street Address:	1915 S Ohio St. #133
City:	Salina
State:	KANSAS
County:	Saline
Zip:	67401
Phone:	
Email:	

**Step 6:** After submitting, this page will appear. Print 2 copies of the confirmation, one for yourself and one for Haven Academy of Salina.